

Governing Body of Llanhari Primary School - Report to parents 2021

This report is a summary of the steps taken by the Governing Body in the discharge of its functions since the last report was published.

**1. Clerk to the Governing Body**

The Clerk to the Governing Body is Anneli Hunt  
Ty Trevithick, Abercynon, Mountain Ash, CF45 4UQ.

**2. Chairperson of the Governing Body**

The Chairperson of the Governing Body is Mr Colin Lewis, c/o Llanhari Primary School, Aelfryn, Llanharry, Pontyclun, CF72 9LQ.

**3. Members of the Governing Body**

The following people are currently members of the Governing Body.

Name	Category of Governor	Appointed By	Retirement Date
Mr T. A. Hawkins	LEA	Council Members	27/01/2023
Mr M Cleverley			23/10/2022
Mr B Pick			23/05/2023
Cllr J Dilworth	Minor Authority	Community Council	18/05/2023
Mrs S Fender	Community Governors	Governing Body	28/06/2025
Mr C Lewis			23/11/2024
Mrs C Lambert			29/06/2025
Mrs C. Hunt	Parent	Parents	14/11/2021
Mrs C Jones			27/03/2023
Mrs E King			16/05/2025
VACANCY			
Miss T. Burke	Teacher	Teaching Staff	31/08/2023
Mrs J. Jones	Staff	Non-Teaching Staff	26/06/2023
Mrs E Coates	Headteacher		

When fully constituted this governing body is made up as follows

<b>LEA Representatives</b>	3	<b>Community Governors</b>	3
<b>Parent Governors</b>	4	<b>Teacher Governor(s)</b>	1
<b>Staff Representative</b>	1	<b>Minor Authority</b>	1
<b>Headteacher</b>	1	<b>Total</b>	14

#### **4. Resolutions**

There were no resolutions passed at the last meeting.

#### **5. Election of Parent Governors**

There is a current vacancy for a parent governor.  
Arrangements will be made for an election to be undertaken at the appropriate time.

#### **6. School Performance Data**

In line with the regulations, this information is not provided due to the Covid-19 pandemic restrictions.

#### **7. Financial Statement - Period Covered 2020 - 2021**

Enclosed, as appendix A is a copy of the school's financial statement for the Financial Year 2020/21.

#### **8. School Prospectus**

The School Prospectus is updated annually to include any changes required by the Welsh Government or other related bodies. A copy of the prospectus is generally issued to parents whose children are starting school for the first time or transferring from another primary school. A copy is available online via our website, school app or social media.

The school's prospectus was developed in partnership with the school's 'Parent Council' of 2019/20. The prospectus is available to all parents.

#### **9. School Development Plan**

Governors are responsible for drawing up (in conjunction with staff) the School

Development Plan. The plan identifies the direction the school will take, over a three year period, in delivering the curriculum. The plan is regularly monitored and revised to take account of progress made and any changes to curriculum requirements.

The School Development Plan for the 2021/22 academic year has been considered and approved by Governors and is currently being implemented by the staff. The targets set include short, medium and long-term aims, and were regularly reviewed by the Governing Body, who took into account the Covid-19 pandemic. They are:

1. Developing a new curriculum for Llanhari Primary
2. Meeting the Needs of our Learners
3. Creating the conditions for learning
4. Re-engaging the Community

Targets are regularly reviewed by the Governing Body. Further information on the current targets and progress being made will be available at the meeting.

The school is currently working towards the Curriculum for Wales framework and developing the curriculum from this, for our learners. Children are given a wide range of practical opportunities to equip them for an ever-changing world. Children are taught in year groups and mixed year groups with activities differentiated to meet all learning needs.

## 10. Use of the Welsh Language - Communication

This school is an English medium school, lessons and other school activities are communicated through the medium of English. The use of the Welsh language is promoted by the use of incidental Welsh with all pupils throughout the school day. Should parents request that their child is taught at this school in a language other than English this request will be given due consideration. Pupils for whom English is a second language are catered for according to their needs with input from appropriate personnel.

Welsh is taught as a second language. In Foundation Phase Multiculturalism and Bilingualism incorporates the teaching of Welsh. Through "Welsh Language Development" we aim to provide children with a basic vocabulary, enabling them to converse in Welsh. Initially the lessons are entirely of an oral nature and will also involve learning simple songs and rhymes to reinforce the vocabulary. As the children mature and their understanding of the language grows, they will be introduced to Welsh in its written form, where they will be encouraged to read and write Welsh as well as improving their oral proficiency. At Key Stage 2 (Year 3 to Year 6) formal teaching of Welsh as a 2<sup>nd</sup> Language take place, however bilingualism and incidental

Welsh is common practice during lessons. At the end of key stage 2, pupils are assessed by their teacher and their Level of competency is reported to parents in line with Welsh Government assessment procedures.

## 11. Post Inspection Action Plan

Governors are responsible for drawing up the Action Plan to address any key issues raised by Inspectors during the (external) inspection of the School. Parents have been provided with a copy of the summary report produced by the inspectors.

The recommendations of the Inspection report were:

R.1 Raise standards for more able pupils

R.2. Enable pupils to make more choices about how and what they learn

R.3 Extend opportunities for pupils to apply their numeracy skills in subjects other than mathematics at an appropriate level.

The school's partnership working was recognised as excellent by ESTYN

Governors monitor progress of the plan at their termly meetings. More detailed information on the progress made will be given at the meeting if required.

## 12. Term Dates and Holidays 2021/2022 Academic Year

Term	Begin	Half term		End	No. of School Days
		Begin	End		
Autumn 2021	Friday 3 Sept 2021	Monday 25 Oct 2021	Friday 29 Oct 2021	Friday 17 Dec 2021	71
Spring 2022	Tuesday 4 Jan 2022	Monday 21 Feb 2022	Friday 25 Feb 2022	Friday 8 April 2021	64
Summer 2022	Monday 25 April 2022	Monday 30 May 2022	Friday 3 Jun 2022	Friday 22 July 2022	59
				<b>TOTAL</b>	<b>194</b>

Schools will also be closed on **Monday 2<sup>nd</sup> May 2022** for May bank holiday. There will be six further INSET days during the year.

Significant dates: Christmas Saturday 25 December 2021  
 Easter Good Friday 15 April 2022  
 Easter Monday 18 April 2022  
**May Bank Holidays** Monday 2 May 2022  
 Thursday 2 June 2022  
 Friday 3 June 2022

The Welsh Assembly Government may decide to allocate additional INSET days, schools will be informed of these at the appropriate time

The School day is organised as follows:

classes	morning	lunch	afternoon
2 and 3	9:00 to 11:30	11:30 to 12:00	12:00 to 3:00
4 and 5	9:00 to 12:00	12:00 to 12:30	12:30 to 3:00
6 and 7	9:00 to 12:30	12:30 to 1:00	1:00 to 3:00
Nursery	9:00 to 12:00	12:00 to 12:30	12:30 to 3:00

### 13. Community Focused Schools

A community-focused school is one that: 'provides a range of services and activities', often beyond the school day, to help meet the needs of its pupils, their families and the wider community. Across Wales many schools already provide some community services including adult education, study support, ICT facilities and community sports programmes'.

The development of community-focused schools is not just a short-term project or initiative, but a real opportunity for schools and communities to work together in new ways for the future benefit of children, young people and adults. During lockdown, the school maintained very strong links with the community. This positive relationship helped to minimize any pupil losses during the Covid pandemic.

The schools work with parents and the community was judged as excellent practice during the 2016 Estyn inspection. We have achieved the 'Investors in Families' Diamond Award, the highest possible award and the first in Wales, for our family and community engagement. The school has provided a wide range of activities and training previously for parents including behaviour, cookery, e-safety, mindfulness and first aid. The community has previously used our facilities - for example, the local Health Visitor has held Flying Start Baby group activities.

The school has also hosted clubs from the community for pupils aged between 4 and 11 years old. A wide range of after school extra-curricular activities is provided usually. The school also has good links with Initial Teacher Education partnerships and

Careers Wales whereby students from local schools and colleges are offered training opportunities. The school works closely with RCT Family Learning, the Police, Fire Service and School Nurse as well as other agencies.

## 14. Review of School Policies

The school has a large number of Policy documents covering both curriculum and non-subject areas. These documents are constantly reviewed/revised by staff/governors to incorporate changing trends and legislation. Further information is available by contacting the Head teacher during school time.

This year the following statutory policies will be revised and approved by the Governing body:

- Differentiation
- Disability
- Professional development
- Race equality
- Staff code of conduct
- Equality strategic plan
- Whistle blowing
- Curriculum
- Complaints
- Performance management
- Staff discipline
- Administering medicine
- Health Care Needs
- Health and Safety
- Child Safeguarding
- Home-school agreement
- Equality objectives
- Data protection
- Self-evaluation
- Wellbeing and stress management
- Discrimination
- Capability
- Charging and remission
- Collective worship
- Educational visits
- Fire safety
- Lock Down
- Pay Policy

A number of non-statutory curriculum policies will also be reviewed in light of curriculum changes and will be approved by the governing body.

## 15. Additional Learning Needs

The School's Policy for the Assessment of and Provision for, pupils with additional learning needs is summarised as follows:

The School's policy for the identification, assessment and provision for pupils with Additional Learning Needs is consistent with the requirements of the Additional Learning Needs Code for Wales (approved by the Senedd on 23<sup>rd</sup> March 2021)

under section 4 of the Additional Learning Needs and Education Tribunal (Wales) Act 2018.

The School's Additional Needs Co-ordinator (ALNCO) works closely with all other members of staff to ensure that individual educational plans are developed and implemented to meet the needs of pupils, appropriate to those who require them.

The ALNCO also liaises with all members of staff, to ensure that the progress of all pupils is regularly monitored and assessed and to ensure that each pupil works towards his or her potential.

During the 2020/21 academic year, on the date of the PLASC census:

- 10 pupils were on School Action/Early Years Action.
- 25 pupils were on School Action Plus/Early Action Plus
- 4 pupils had statements of Additional Learning Needs.

During the 2020-2021 financial year £12876 was allocated to meet the requirements of pupils with Additional Learning Needs. In Addition, the Local Authority provided additional support for 2 pupils at the School Action Plus stage.

There were no changes to the policy during the 2020-2021 academic year.

## **16. Access for Disabled Pupils**

The governing body is mindful of the requirements of the Disability Discrimination Act (DDA) 1995 and The Special Needs and Disability Act (SENDA) 2005 in drawing up the School Development Plan/Post Inspection Action Plan, and the day to day operation of the whole site.

The school is committed to ensuring that all pupils are able to participate in the school curriculum and (where they desire) in activities such as after school clubs, leisure/sporting events and educational visits. All aspects of accessibility, including access to written information are included in the planning process.

The Authority has in place an Accessibility Strategy and in line with this strategy has had an audit of the school site undertaken, as part of an Authority wide brief, to identify any potential barriers and (ultimately) improves the access to the school

## **17. Fabric of the Building**

The building is generally in a good state of repair. Over the past year the following

refurbishment/repairs have been carried out.

- New gates and fencing at the front of the school

The school is due to have new windows throughout, new toilets in the Infants and Nursery and a canopy at the front of the building. We are planning on improving the playground markings and repairing the trim trail if possible.

The school has outsourced its cleaning staff - these are now provided by RCT cleaning services. Cleaning is monitored and inspected by the service and by the Local Authority. During the last cleaning inspection the school scored mainly "Good" grades for its standards of hygiene. The toilet facilities in Nursery and Infants are in need of improvement. The boys' and junior girls' toilets have been renovated to a high standard and are very good.

Due to Covid guidelines, hand washing facilities are available in all toilets and hand sanitizer is easily accessible throughout the school. a detailed risk assessment, is in place to comply with all guidance from Welsh Government and the Local Authority as the health and safety of all pupils and staff continues to be paramount. The risk assessment is reviewed regularly to ensure all current guidelines are being adhered to.

## **18. Target Setting**

In line with the regulations, this information is not available due to the Covid-19 pandemic restrictions.

## **19. Attendance Information**

In line with the regulations, this information is not available due to the Covid-19 pandemic restrictions.

## **20. Admission/Transition Arrangements**

The County Borough Council is the Admissions Authority for all schools (other than Church schools where the schools governing body is the admissions authority) within the Authority's boundary. The school's admission arrangements are, therefore, operated in line with the Authority's policy on school admissions which is contained in the publication Starting School book. The book is made available to parents at the point of their application for their child's admission to school. The contents of this book can also be accessed online on the Authority's website.

Pupils will usually remain in the school until they complete year six and then transfer

to secondary school. This school is a feeder school for Y Pant Comprehensive School, however, pupils may apply to attend any secondary school they choose subject to compliance with the Authority's admissions policy.

## **21. Sporting Aims and Achievements**

The school has taken part in numerous sporting activities throughout previous years including football, cross country, athletics, netball and basketball.

Pupils have been part of the Sports Ambassadors programme promoting sport in school and two pupils organized a 'virtual' sports day, during lockdown in June 2020. Two new pupils have now received their Sports Ambassador Training and will be organizing an extra-curricular multisports club.

A number of our pupils successfully represent the county in football and rugby.

Afterschool clubs currently taking place are: multi sports (classes 6 and 7), Zumba (classes 4 and 5) and cookery (Juniors). Some of these activities are run by the HAPI project.

## **22. Healthy Eating**

The school has achieved its 5<sup>th</sup> Healthy School award. Many class topics cover the issue of healthy eating.

Prior to Covid-19, the school had a morning fruit tuck shop that was very popular and was run by the children. Children are not allowed to eat chocolate or crisps at break time and are encouraged to bring fruit from home or buy from the fruit tuck shop.

School meals are popular with a varied and healthy menu. Packed Lunch children are encouraged to bring healthy lunches but this is challenging as it is down to parental responsibility.

Children have access to drinking water throughout the day and are encouraged to only bring water to school.

The school has worked closely with the dental nurse. She has previously provided training and toothbrushes for children in Nursery, Reception and Year 1. She has also spoken to junior children about good oral hygiene and the effect of sugary drinks on teeth. She has previously held parent workshops which were well attended and very informative. Previously, parents have had access to healthy eating workshops provided by the LA and cookery classes funded through the National Lottery. Healthy cookery classes were run for parents and pupils.

## 23. Covid-19 / Health and Safety

We still receive regular updated Operational Guidance from Welsh Government and the Local Authority regarding the safe running of the school during the on-going pandemic. The school's Risk Assessment is reviewed and updated on a regular basis and a Business Continuity Plan is still in place. All other Health and Safety checks are carried out as normal.

APPENDIX A  
Llanhari Primary School  
PROVISIONAL FINANCIAL STATEMENT FOR 2020/2021

	Total Spent
All staff	£714,454
	Total Spent
Premises	£67,235
	Total Spent
Supplies and Services	£61,552
	Total Spent
Grants	£15,486
<b>TOTAL:</b>	<b>£858,727</b>
	Total
Income	-£240,838
<b>TOTAL SPEND</b>	<b>£617,889</b>