

## Rhondda Cynon Taf County Borough Council



### Governing Body of Llanhari Primary School – report to parents 2022

This report is a summary of the steps taken by the Governing Body in the discharge of its functions since the last report was published.

#### 1. Clerk to the Governing Body

The Clerk to the Governing Body is Mrs Gaynor Davies, Director of Education and Inclusion, Ty Trevithick, Abercynon, Mountain Ash, CF45 4UQ.

#### 2. Chairperson of the Governing Body

The Chairperson of the Governing Body is Mr Colin Lewis, c/o Llanhari Primary School, Aelfryn, Llanharry, Pontyclun, CF72 9LQ

#### 3. Members of the Governing Body

The following people are currently members of the Governing Body.

Name	Category of Governor	Appointed By	Retirement Date
Vacancy Mr M Cleverley Mr B Pick	LEA	Council Members	x 23/10/2022 23/05/2023
Cllr J Dilworth	Minor Authority	Community Council	18/05/2023
Mrs S Fender Mr C Lewis Mrs C Lambert	Community Governors	Governing Body	28/06/2025 23/11/2024 29/06/2025
Mrs C. Hunt Mrs C Jones Mrs E King Mr A Griffiths	Parent	Parents	14/11/2025 27/03/2023 16/05/2025 01/03/2026
Miss T. Burke	Teacher	Teaching Staff	31/08/2023
Mrs J. Jones	Staff	Non-Teaching Staff	26/06/2023
Mrs E Coates	Headteacher		

When fully constituted this governing body is made up as follows

LEA Representatives	3
Parent Governors	4
Staff Representative	1
Headteacher	1

Community Governors	3
Teacher Governor(s)	1
Minor Authority (if applicable )	1
Total	14

Elections will be held to fill vacancies for parent governors upon the cessation of the term of office or receipt of a resignation.

#### 4. Resolutions

There were no resolutions passed at the last meeting.

#### 5. Election of Parent Governors

The next election of parent governors is due to take place in march 2023 If, however, any Parent Governor(s) resign before this date arrangements will be made for an election to be undertaken at the appropriate time.

#### 6. School Performance Data

In line with the regulations, this information is not provided due to the COVID-19 pandemic restrictions.

#### 7. Financial Statement

Enclosed, as appendix A is a copy of the school's financial statement for the Financial Year 2021/22.

#### 8. School Prospectus

The School Prospectus is updated annually to include any changes required by the Welsh Assembly Government or other related bodies. A copy of the prospectus is generally issued to parents whose children are starting school for the first time or transferring from Infant to Junior school or Junior/ Primary to Comprehensive School.

Parents are informed if any amendments are made to the existing prospectus:.

Amendments were made to reflect the statutory introduction of the curriculum for Wales. General updates were also made, for example staffing, term dates etc.

## 9. School Development Plan

Governors are responsible for drawing up (in conjunction with staff) the School Development Plan. The plan identifies the direction the school will take, over a three-year period, in delivering the curriculum. The plan is regularly monitored and revised to take account of progress made and any changes to curriculum requirements.

The School Development Plan for the 2022-2023 academic year was approved by Governors. The targets set included short, medium and long-term aims, and were regularly reviewed by the Governing Body, who took into account the COVID-19 pandemic.

1. To raise standards in Literacy
2. To develop a curriculum for Llanhari
3. To develop effective assessment and progression

Targets are regularly reviewed by the Governing Body. Further information on the current targets and progress being made will be available at the meeting.

The school is currently implementing the statutory Curriculum for Wales framework and developing the curriculum from this, for our learners. Children are given a wide range of practical opportunities to equip them for an ever-changing world. Children are taught in year groups and mixed year groups with activities differentiated to meet all learning needs.

## 10. Use of the Welsh Language - Communication

This school is an English medium school, lessons and other school activities are communicated through the medium of English. The use of the Welsh language is promoted by the use of incidental Welsh with all pupils throughout the school day.

Should parents request that their child is taught at this school in a language other than English this request will be given due consideration. Pupils for whom English is a second language are catered for according to their needs with input from appropriate personnel.

Welsh is taught as a second language. In Foundation Phase Multiculturalism and Bilingualism incorporates the teaching of Welsh. Through "Literacy Language and Communication" we aim to provide children with a basic vocabulary, enabling them to converse in Welsh. Initially the lessons are entirely of an oral nature and will also involve learning simple songs and rhymes to reinforce the vocabulary. As the children mature and their understanding of the language grows, they will be introduced to Welsh in its written form, where they will be

encouraged to read and write Welsh as well as improving their oral proficiency. At Key Stage 2 (Year 3 to Year 6) formal teaching of Welsh as a 2<sup>nd</sup> Language take place, however bilingualism and incidental Welsh is common practice during lessons.

## 11. Post Inspection Action Plan

Governors are responsible for drawing up the Action Plan to address any key issues raised by Inspectors during the (external) inspection of the School. Parents have been provided with a copy of the summary report produced by the inspectors.

The recommendations of the Inspection report were:

R.1 Raise standards for more able pupils

R2. Enable pupils to make more choices about how and what they learn

R.3 Extend opportunities for pupils to apply their numeracy skills in subjects other than mathematics at an appropriate level.

The school's partnership working was recognised as excellent by ESTYN

Governors monitor progress of the plan at their termly meetings. More detailed information on the progress made will be given at the meeting if required.

## 12. School Holiday Dates 2022-2023

Term	Begin	Half term		End	No. of School Days
		Begin	End		
Autumn 2022	Monday 5 Sept 2022	Monday 31 Oct 2022	Friday 4 Nov 2022	Friday 23 Dec 2022	75
Spring 2023	Monday 9 Jan 2023	Monday 20 Feb 2023	Friday 24 Feb 2023	Friday 31 Mar 2023	55
Summer 2023	Monday 17 April 2023	Monday 29 May 2023	Friday 2 Jun 2023	Monday 24 July 2023	64
				TOTAL	195

i) Mon 5 Sept 2022 and Monday 24 July 2023 will be designated INSET days for all LA Maintained Schools. The remaining three INSET days to be taken

will be at the discretion of each individual school following appropriate consultation with staff.

All schools will be closed on Monday 1 May 2023 for the May Day Bank Holiday.

Significant dates: Christmas Sunday 25 December 2022

Easter Good Friday 7 April 2023

Easter Monday 10 April 2023

May Bank Holidays Monday 1 May 2023  
Monday 29 May 2023

The Welsh Assembly Government may decide to allocate additional INSET days, schools will be informed of these at the appropriate time.

The School day is organised as follows;

classes	morning	lunch	afternoon
2 and 3	9:00 to 12:00	12:00 to 1:00	1:00 to 3:15
4 and 5	9:00 to 12:15	12:15 to 1:00	1:00 to 3:15
6 and 7	9:00 to 12:30	12:30 to 1:15	1:15 to 3:15
Nursery	9:00 to 12:00	12:00 to 1:00	1:00 to 3:00

### 13. Community Focused Schools

A community-focused school is one that: 'provides a range of services and activities', often beyond the school day, to help meet the needs of its pupils, their families and the wider community. Across Wales many schools already provide some community services including adult education, study support, ICT facilities and community sports programmes.

The development of community-focused schools is not just a short-term project or initiative, but a real opportunity for schools and communities to work together in new ways for the future benefit of children, young people and adults. During lockdown, the school maintained very strong links with the community. This positive relationship helped to minimize any pupil losses during the Covid pandemic.

The schools work with parents and the community was judged as excellent practice during the 2016 Estyn inspection. We have achieved the 'Investors in Families' Diamond Award, the highest possible award and the first in Wales, for our family and community engagement. The

school has provided a wide range of activities and training previously for parents including behaviour, cookery, e-safety, mindfulness and first aid. The community has previously used our facilities - for example, the local Health Visitor has held Flying Start Baby group activities.

The school has also hosted clubs from the community for pupils aged between 4 and 11 years old. A wide range of after school extra-curricular activities is provided usually. The school also has good links with Initial Teacher Education partnerships and Careers Wales whereby students from local schools and colleges are offered training opportunities. The school works closely with RCT Family Learning, the Police, Fire Service and School Nurse as well as other agencies

#### 14. Review of School Policies

The school has a large number of Policy documents covering both curriculum and non-subject areas. These documents are constantly reviewed/revised by staff/governors to incorporate changing trends and legislation. Further information is available by contacting the Head teacher during school time.

This year the following statutory policies will be revised and approved by the Governing body:

- Differentiation
- Disability
- Professional development
- Race equality
- Staff code of conduct
- Equality strategic plan
- Whistle blowing
- Curriculum
- Complaints
- Performance management
- Staff discipline
- Administering medicine
- Health Care Needs
- Health and Safety
- Child Safeguarding
- Home-school agreement
- Equality objectives
- Data protection
- Self-evaluation
- Wellbeing and stress management
- Discrimination
- Capability
- Charging and remission
- Collective worship
- Educational visits
- Fire safety
- Lock Down
- Pay Policy

A number of non-statutory curriculum policies will also be reviewed in light of curriculum changes and will be approved by the governing body

## 15. Additional Learning Needs

The School's Policy for the Assessment of and Provision for, pupils with additional learning needs is summarised as follows:

The School's policy for the identification, assessment and provision for pupils with Additional Learning Needs is consistent with the requirements of the Additional Learning Needs Code for Wales under section 4 of the Additional Learning Needs and Education Tribunal (Wales) Act 2018.

The School's Additional Learning Needs Co-ordinator (ALNCo) works closely with all other members of staff to ensure that Individual Educational Plans (IEPs) and Individual Development Plans (IDPs) are developed and implemented to meet the needs of pupils, appropriate to those who require them.

The ALNCo also liaises with all members of staff, including the Assessment Co-ordinator, to ensure that the progress of all pupils is regularly monitored and assessed and to ensure that each pupil works to his or her potential.

During the current academic year, on the date of the PLASC census:

5 pupils were on School Action/Early Years Action.

9 pupils were on School Action Plus/Early Action Plus

0 pupils were undergoing Statutory Assessment.

5 pupils had statements of Additional Learning Needs.

During the 2021-2022 financial year £39,198.51 was allocated to meet the requirements of pupils with Additional Learning Needs.

There were no changes to the policy during the 2021-2022 academic year.

## 16. Access for Disabled Pupils

The governing body is mindful of the requirements of the Disability Discrimination Act (DDA) 1995 and The Special Needs and Disability Act (SENDA) 2005 in drawing up the School Development Plan/Post Inspection Action Plan, and the day-to-day operation of the whole site.

The school is committed to ensuring that all pupils are able to participate in the school curriculum and (where they desire) in activities such as



after school clubs, leisure/sporting events and educational visits. All aspects of accessibility, including access to written information are included in the planning process.

The Authority has in place an Accessibility Strategy and in line with this strategy has had an audit of the school site undertaken, as part of an Authority wide brief, to identify any potential barriers and (ultimately) improve the access to the school.

## 17. Fabric of the Building & Provision of Toilet Facilities

The building is generally in a good state of repair. Over the past year the following refurbishment/repairs have been carried out.

- New infant toilets
- New windows
- New canopy

The school has outsourced its cleaning staff – these are provided by RCT cleaning services. Cleaning is monitored and inspected by the service and by the Local Authority. During the last cleaning inspection the school scored mainly “Good” grades for its standards of hygiene. The toilet facilities in Nursery are in need of improvement and work is planned to improve this in the summer term 2023. The infants, boys’ and junior girls’ toilets have been renovated to a high standard and are very good.

We Continue to maintain Covid guidelines, hand washing facilities are available in all toilets and hand sanitizer is easily accessible throughout the school. A business continuity plan, is in place to comply with all guidance from Welsh Government and the Local Authority as the health and safety of all pupils and staff continues to be paramount. The risk is reviewed regularly to ensure all current guidelines are being adhered to.

## 18. Target Setting

In line with the regulations, this information is not provided due to the COVID-19 pandemic restrictions.

## 19. Attendance Information

In line with the regulations, this information is not provided due to the COVID-19 pandemic restrictions.

## 20. Admission/Transition Arrangements



The County Borough Council is the Admissions Authority for all schools (other than Church schools where the schools governing body is the admissions authority) within the Authority's boundary. The school's admission arrangements are, therefore, operated in line with the Authority's policy on school admissions which is contained in the publication Starting School book. The book is made available to parents at the point of their application for their child's admission to school. The contents of this book can also be accessed online on the Authority's website.

Pupils will usually remain in the school until they complete year six and then transfer to secondary school. This school is a feeder school for Y Pant Comprehensive School, however, pupils may apply to attend any secondary school they choose subject to compliance with the Authority's admissions policy.

### 21. School Leavers

28 pupils left our school in year 6 and will all attend Y Pant School.

### 22. Sporting Aims and Achievements

The school has taken part in numerous sporting activities throughout previous years including football, cross country, athletics, netball and basketball.

Pupils have been part of the Sports Ambassadors programme promoting sport in school and two pupils organized a 'virtual' sports day, during lockdown in June 2020. Two new pupils received their Sports Ambassador Training 2020-21 and organised an extra-curricular multisports club. A number of our pupils successfully represent the county in football and rugby.

Afterschool clubs currently taking place are: Netball, Dance, Creative story time, Coding and Minecraft, and Into Film.

### 23. Healthy Eating

The school has achieved its 6<sup>th</sup> Healthy School award. Many class topics cover the issue of healthy eating.

Prior to Covid-19, the school had a morning fruit tuck shop that was very popular and was run by the children. (this will resume November 2022) Children are not allowed to eat chocolate or crisps at break time and are encouraged to bring fruit from home or buy from the fruit tuck shop.

School meals are popular with a varied and healthy menu. Packed Lunch children are encouraged to bring healthy lunches but this is challenging as it is down to parental responsibility.

Children have access to drinking water throughout the day and are encouraged to only bring water to school.

The school has worked closely with the dental nurse. She has previously provided training and toothbrushes for children in Nursery, Reception and Year 1. She has also spoken to junior children about good oral hygiene and the effect of sugary drinks on teeth. She has previously held parent workshops which were well attended and very informative. Previously, parents have had access to healthy eating workshops provided by the LA and cookery classes funded through the National Lottery. Healthy cookery classes were run for parents and pupils.

## APPENDIX A

Llanhari Primary School  
PROVISIONAL FINANCIAL STATEMENT FOR 2021/2022

	Total Spent
All staff	£799,915
	Total Spent
Premises	£67,622
	Total Spent
Supplies and Services	£72,738
	Total Spent
Grants	£8,068
<b>TOTAL:</b>	<b>£948,343</b>
	Total
Income	-£305,834
<b>TOTAL SPEND</b>	<b>£642,509</b>