

## Rhondda Cynon Taf County Borough Council

### Governing Body of Llanhari Primary School – report to parents 2023

This report is a summary of the steps taken by the Governing Body in the discharge of its functions since the last report was published.

#### 1. Clerk to the Governing Body

The Clerk to the Governing Body is Mrs Gaynor Davies, Director of Education and Inclusion, Ty Trevithick, Abercynon, Mountain Ash, CF45 4UQ.

#### 2. Chairperson of the Governing Body

The Chairperson of the Governing Body is Mr Colin Lewis, c/o Llanhari Primary School, Aelfryn, Llanharry, Pontyclun, CF72 9LQ

#### 3. Members of the Governing Body

The following people are currently members of the Governing Body.

Name	Category of Governor	Appointed By	Retirement Date
Mr M Cleverley Rvd R Gratton Vacancy	LEA	Council Members	23/10/2026 29/11/2026 -
Cllr J Dilworth	Minor Authority	Community Council	18/05/2027
Mrs S Fender Mr C Lewis Mrs C Lambert	Community Governors	Governing Body	28/06/2025 23/11/2024 29/06/2025
Mrs C. Hunt Mrs J Pring Vacancy Vacancy	Parent	Parents	14/11/2025 31/09/2027 - -
Mr C Griffiths	Teacher	Teaching Staff	31/09/2027
Mrs A Smith	Staff	Non-Teaching Staff	09/07/2027
Mrs E Coates	Headteacher		

When fully constituted this governing body is made up as follows

LEA Representatives	3
Parent Governors	4
Staff Representative	1
Headteacher	1

Community Governors	3
Teacher Governor(s)	1
Minor Authority (if applicable )	1
Total	14

Elections will be held to fill vacancies for parent governors upon the cessation of the term of office or receipt of a resignation.

#### 4. Resolutions

There were no resolutions passed at the last meeting.

#### 5. Election of Parent Governors

The next election of parent governors is due to take place in October 2023. If, however, any Parent Governor(s) resign before this date arrangements will be made for an election to be undertaken at the appropriate time.

#### 6. School Performance Data

The New Curriculum for Wales provides progression information for the pupils. National tests for years 3 and 6 are still undertaken. The school is performing at a good level.

#### 7. Financial Statement

Enclosed, as appendix A is a copy of the school's financial statement for the Financial Year 2022/23. Further breakdown of the information is available upon request.

#### 8. School Prospectus

The School Prospectus is updated annually to include any changes required by the Welsh Assembly Government or other related bodies. A copy of the prospectus is generally issued to parents whose children are starting school for the first time or transferring from Infant to Junior school or Junior/ Primary to Comprehensive School.

Parents are informed if any amendments are made to the existing prospectus: General updates were made, for example staffing, term dates, policies etc.

#### 9. School Development Plan

Governors are responsible for drawing up (in conjunction with staff) the School Development Plan. The plan identifies the direction the school will take, over a three-year period, in delivering the curriculum. The plan is regularly monitored and revised to take account of progress made and any changes to curriculum requirements.

The School Development Plan for the 2022-2023 academic year was approved by Governors. The targets set included short, medium and long-term aims, and were regularly reviewed by the Governing Body.

1. To raise standards in Literacy

2. To develop a curriculum for Llanhari
3. To develop effective assessment and progression

Targets are regularly reviewed by the Governing Body. Further information on the current targets and progress being made will be available at the meeting.

The school is currently implementing the statutory Curriculum for Wales framework and developing the curriculum from this, for our learners. Children are given a wide range of practical opportunities to equip them for an ever-changing world. Children are taught in year groups and mixed year groups with activities differentiated to meet all learning needs.

#### **10. Use of the Welsh Language - Communication**

This school is an English medium school, lessons and other school activities are communicated through the medium of English. The use of the Welsh language is promoted by the use of incidental Welsh with all pupils throughout the school day.

Welsh is taught as a second language. In Foundation Phase Multiculturalism and Bilingualism incorporates the teaching of Welsh. Through "Literacy Language and Communication" we aim to provide children with a basic vocabulary, enabling them to converse in Welsh. Initially the lessons are entirely of an oral nature and will also involve learning simple songs and rhymes to reinforce the vocabulary. As the children mature and their understanding of the language grows, they will be introduced to Welsh in its written form, where they will be encouraged to read and write Welsh as well as improving their oral proficiency. At Key Stage 2 (Year 3 to Year 6) formal teaching of Welsh as a 2<sup>nd</sup> Language take place, however bilingualism and incidental Welsh is common practice during lessons.

#### **11. English as a second language (EAL)**

Should parents request that their child is taught at this school in a language other than English this request will be given due consideration.

Pupils for whom English is a second language are supported appropriately according to their needs.

#### **12. Post Inspection Action Plan**

Governors are responsible for drawing up the Action Plan to address any key issues raised by Inspectors during the (external) inspection of the School. Parents have been provided with a copy of the summary report produced by the inspectors.

## 12. School Holiday Dates 2022-2023

Term	Begin	Half term		End	No. of School Days
		Begin	End		
Autumn 2023	Monday 4 Sept 2023	Monday 30 Oct 2023	Friday 3 Nov 2023	Friday 22 Dec 2023	75
Spring 2024	Monday 8 Jan 2024	Monday 12 Feb 2024	Friday 16 Feb 2024	Friday 22 Mar 2024	50
Summer 2024	Monday 8 April 2024	Monday 24 May 2024	Friday 31 May 2024	Monday 22 July 2024	70
TOTAL					<b>195</b>

Mon 4 Sept 2023 and Monday 22 July 2024 will be designated INSET days for all LA Maintained Schools. The remaining three INSET days to be taken will be at the discretion of each individual school following appropriate consultation with staff.

All schools will be closed on Monday 6 May 2024 for the May Day Bank Holiday.  
Significant dates: Christmas Monday 25 December 2023

Easter Good Friday 29 March 2024  
Easter Monday 1 April 2024

May Bank Holidays Monday 6 May 2024  
Monday 27 May 2024

The Welsh Assembly Government may decide to allocate additional INSET days, schools will be informed of these at the appropriate time.

The School day is organised as follows;

classes	morning	lunch	afternoon
2 and 3	9:00 to 12:00	12:00 to 1:00	1:00 to 3:15
4 and 5	9:00 to 12:15	12:15 to 1:00	1:00 to 3:15
6 and 7	9:00 to 12:30	12:30 to 1:15	1:15 to 3:15
Nursery	9:00 to 12:00	12:00 to 1:00	1:00 to 3:00

## 14. Community Focused Schools

A community-focused school is one that: 'provides a range of services and activities', often beyond the school day, to help meet the needs of its pupils, their families and the wider community. Across Wales many schools already

provide some community services including adult education, study support, ICT facilities and community sports programmes.

The development of community-focused schools is not just a short-term project or initiative, but a real opportunity for schools and communities to work together in new ways for the future benefit of children, young people and adults.

The schools work with parents and the community was judged as excellent practice during the 2016 Estyn inspection. We have achieved the 'Investors in Families' Diamond Award, the highest possible award and the first in Wales, for our family and community engagement. The school has provided a wide range of activities and training previously for parents including behaviour, cookery, e-safety, mindfulness and first aid. The community has previously used our facilities - for example, the local Health Visitor has held Flying Start Baby group activities.

The school has excellent links with the church and other local organisations that support families. For example, providing Food Bank parcels for holiday periods in partnership with the church and Taff Ely Foodbank. The school also hosted a 'Cost of living' fayre in partnership with Communities for Work. The school works closely with RCT Family Learning, the Police, Fire Service and School Nurse as well as other agencies

A wide range of after school extra-curricular activities is provided usually. The school also has good links with Initial Teacher Education partnerships and Careers Wales whereby students from local schools and colleges are offered training opportunities.

## 15. Review of School Policies

The school has a large number of Policy documents covering both curriculum and non-subject areas. These documents are constantly reviewed/revised by staff/governors to incorporate changing trends and legislation. Further information is available by contacting the Head teacher during school time.

## 16. Additional Learning Needs

The School's Policy for the Assessment of and Provision for, pupils with additional learning needs is summarised as follows:

The School's policy for the identification, assessment and provision for pupils with Additional Learning Needs is consistent with the requirements of the Additional Learning Needs Code for Wales under section 4 of the Additional Learning Needs and Education Tribunal (Wales) Act 2018.

The School's Additional Learning Needs Co-ordinator (ALNCo) works closely with all other members of staff to ensure that Individual Educational Plans (IEPs) and Individual Development Plans (IDPs) are developed and implemented to meet the needs of pupils, appropriate to those who require them.

The ALNCo also liaises with all members of staff, including the Assessment Co-ordinator, to ensure that the progress of all pupils is regularly monitored and assessed and to ensure that each pupil works to his or her potential.

During the academic year 2022/2023 7 pupils were in receipt of an Individual Development Plan (IDP)

#### **17. Access for Disabled Pupils**

The governing body is mindful of the requirements of the Disability Discrimination Act (DDA) 1995 and The Special Needs and Disability Act (SENDA) 2005 in drawing up the School Development Plan/Post Inspection Action Plan, and the day-to-day operation of the whole site.

The school is committed to ensuring that all pupils are able to participate in the school curriculum and (where they desire) in activities such as after school clubs, leisure/sporting events and educational visits. All aspects of accessibility, including access to written information are included in the planning process.

The Authority has in place an Accessibility Strategy and in line with this strategy has had an audit of the school site undertaken, as part of an Authority wide brief, to identify any potential barriers and (ultimately) improve the access to the school.

#### **18. Fabric of the Building & Provision of Toilet Facilities**

The building is generally in a good state of repair. Over the past year the following refurbishment/repairs have been carried out.

- New fencing
- New fire doors
- New outdoor classroom

The school has outsourced its cleaning staff – these are provided by RCT cleaning services. Cleaning is monitored and inspected by the service and by the Local Authority. During the last cleaning inspection the school scored mainly “Good” grades for its standards of hygiene. The toilet facilities in Nursery are in need of improvement and work is planned to improve this in the summer term 2024. The infants, boys’ and junior girls’ toilets have been renovated to a high standard and are very good.

We Continue to maintain Covid guidelines, hand washing facilities are available in all toilets and hand sanitizer is easily accessible throughout the school. A business continuity plan is in place to comply with all guidance from Welsh Government and the Local Authority as the health and safety of all pupils and staff continues to be paramount. The risk is reviewed regularly to ensure all current guidelines are being adhered to.



## 19. Target Setting

Targets for the school are noted in the SIP/SDP. Pupils no longer have targets but are measured on achievement of progression steps.

## 20. Attendance Information

The school attendance was 90.4% for 2022/23. The target for 2023/24 is 93%. Attendance of all pupils is closely monitored.

## 21. Admission/Transition Arrangements

The County Borough Council is the Admissions Authority for all schools (other than Church schools where the schools governing body is the admissions authority) within the Authority's boundary. The school's admission arrangements are, therefore, operated in line with the Authority's policy on school admissions which is contained in the publication Starting School book. The book is made available to parents at the point of their application for their child's admission to school. The contents of this book can also be accessed online on the Authority's website.

Pupils will usually remain in the school until they complete year six and then transfer to secondary school. This school is a feeder school for Y Pant Comprehensive School, however, pupils may apply to attend any secondary school they choose subject to compliance with the Authority's admissions policy.

## 22. School Leavers

14 pupils left our school in year 6 and will all attend Y Pant School.

## 22. Sporting Aims and Achievements

The school has taken part in numerous sporting activities throughout previous years including football, rugby, netball and basketball. Pupils have been part of the Sports Ambassadors programme promoting sport in school. Two new pupils received their Sports Ambassador Training 2022-23 and organised an extra-curricular multisports club.

A number of our pupils successfully represent the county in rugby.

Afterschool clubs provided 2022-23: Netball, football/rugby, Dance, Creative story time, Coding and Minecraft, and Into Film.

## 24. Healthy Eating

The school has achieved its 6<sup>th</sup> Healthy School award. Many class topics cover the issue of healthy eating.

Children in foundation phase have a fruit tuck scheme and key stage 2 children are not allowed to eat chocolate or crisps at break time and are encouraged to bring fruit from home.

School meals are popular with a varied and healthy menu. Packed Lunch children are encouraged to bring healthy lunches, but this is challenging as it is down to parental responsibility.

Children have access to drinking water throughout the day and are encouraged to only bring water to school.

The school has worked closely with the dental nurse. She has previously provided training and toothbrushes for children in Nursery, Reception and Year 1. She has also spoken to junior children about good oral hygiene and the effect of sugary drinks on teeth. She has previously held parent workshops which were well attended and very informative. Parents have had access to healthy eating workshops and healthy cookery classes provided by the LA.

## APPENDIX A

### Llanhari Primary School PROVISIONAL FINANCIAL STATEMENT FOR 2022/2023

	Total Spent
All staff	£850,384
	Total Spent
Premises	£80,158
	Total Spent
Supplies and Services	£779,257
	Total Spent
Grants	£10,216
<b>TOTAL:</b>	<b>£1,020,168</b>
	Total
Income	-£234,261
<b>TOTAL SPEND</b>	<b>£785,907</b>



