

Governing Body of Llanhari Primary School - Report to parents 2018

This report is a summary of the steps taken by the Governing Body in the discharge of its functions since the last report was published.

1. Clerk to the Governing Body

The Clerk to the Governing Body is Anneli Hunt
Ty Trevithick, Abercynon, Mountain Ash, CF45 4UQ.

2. Chairperson of the Governing Body

The Chairperson of the Governing Body is Mr Colin Lewis.

3. Members of the Governing Body

The following people are currently members of the Governing Body.

Name	Category of Governor	Appointed By	Retirement Date
Mr. A. Hawkins Mr. M. Cleverley Vacancy	LEA	Council Members	27/01/2023 23/10/2022
Mrs J Dilworth	Minor Authority	Council Members	18/05/2019
Mrs. A. Wintle Mrs S Fender Mr. C. Lewis (chair)	Community Governors	Governing Body	19/03/2019 19/06/2021 26/06/2020
Mr B. Pick Mrs V. Morrow Mrs C. Hunt Mr A Price	Parent	Parents	15/02/2019 12/02/2021 14/11/2021 25/09/2021
Mrs. R. Elphick	Teacher	Teaching Staff	05/02/2019
Mrs D. Talbot	Staff	Non-Teaching Staff	17/06/2019
Mrs E Coates	Headteacher		

When fully constituted this governing body is made up as follows

LEA Representatives	3	Community Governors	3
Parent Governors	4	Teacher Governor(s)	1
Staff Representative	1	Minor Authority	1
Headteacher	1	Total	14

4. Resolutions

There were no resolutions passed at the last meeting.

5. Election of Parent Governors

The next election of parent governors is due to take place February 2019
If, however, any Parent Governor(s) resign before this date arrangements will be made for an election to be undertaken at the appropriate time.

6. School Performance Data

Below is a table showing the results of the pupils performance at the end of the Foundation Phase and following the end of Key Stage assessments.

% of pupils achieving FP Outcome 5+ or above in each subject.

	2017/8	Commentary
FPI	87.5%	Above LA, CSC and National
LCE	91.7%	Above LA, CSC and National
MDT	87.5%	Above LA and National
PSWB	100%	Above LA, CSC and National

Progress from baseline in reception to year 2 is excellent

- 100% of pupils made expected progress in all areas
- 73.9% of pupils made higher than expected progress in LLC
- 50% of pupils made higher than expected progress in MDT
- 54.2% of pupils made higher than expected progress in LLC

% of pupils achieving Level 4+ or above in each subject.

	2017/18	Commentary
CSI	83.33%	Below LA, CSC and National
English	83.33%	Below LA, CSC and National
Maths	83.33%	Below LA, CSC and National
Science	83.33%	Below LA, CSC and National

Progress from year 2 to year 6 is excellent

- 96.7% of pupils made expected progress in all areas
- 40% of pupils made higher than expected progress in English
- 40% of pupils made higher than expected progress in Maths

7. Financial Statement - Period Covered 2016 - 2017

Enclosed, as appendix A is a copy of the school's financial statement for the Financial Year 2017/18. Information on the 2018/19 budget will be available at the meeting.

8. School Prospectus

The School Prospectus is updated annually to include any changes required by the Welsh Assembly Government or other related bodies. A copy of the prospectus is generally issued to parents whose children are starting school for the first time or transferring from another primary school. A copy is available online via our website, school app or social media.

A new school's prospectus has been developed in partnership with the school's 'Parent Council' for 2018/19. The prospectus is available to all parents.

9. School Development Plan

Governors are responsible for drawing up (in conjunction with staff) the School Development Plan. The plan identifies the direction the school will take, over a three year period, in delivering the curriculum. The plan is regularly monitored and revised to take account of progress made and any changes to curriculum requirements.

The School Development Plan for the 2018/19 academic year has been considered and approved by Governors and is currently being implemented by the staff. The targets set include short, medium and long-term aims:

1. To develop the mastery of number in maths
2. To raise standards in Welsh
3. To develop the school as a learning organization
4. To refine the 12 pedagogical principles

Targets are regularly reviewed by the Governing Body. Further information on the current targets and progress being made will be available at the meeting.

The school follows the statutory national curriculum and children are given a wide range of practical opportunities to equip them for an ever changing world. Children are taught in year groups and mixed year groups with activities differentiated to meet all learning needs.

10. Use of the Welsh Language - Communication

This school is an English medium school, lessons and other school activities are communicated through the medium of English. The use of the Welsh language is promoted by the use of incidental Welsh with all pupils throughout the school day. Should parents request that their child is taught at this school in a language other than English this request will be given due consideration.

Pupils for whom English is a second language are catered for according to their needs with input from appropriate personnel.

Welsh is taught as a second language. In Foundation Phase Multiculturalism and Bilingualism incorporates the teaching of Welsh. Through "Welsh Language Development" we aim to provide children with a basic vocabulary, enabling them to converse in Welsh. Initially the lessons are entirely of an oral nature and will also involve learning simple songs and rhymes to reinforce the vocabulary. As the children mature and their understanding of the language grows, they will be introduced to Welsh in its written form, where they will be encouraged to read and write Welsh as well as improving their oral proficiency. At Key Stage 2 (Year 3 to Year 6) formal teaching of Welsh as a 2nd Language take place, however bilingualism and incidental Welsh is common practice during lessons. At the end of key stage pupils are assessed by their teacher and their Level of competency is reported to parents in line with Welsh Government assessment procedures.

11. Post Inspection Action Plan

Governors are responsible for drawing up the Action Plan to address any key issues raised by Inspectors during the (external) inspection of the School. Parents have been provided with a copy of the summary report produced by

the inspectors.

The recommendations of the Inspection report were:

R.1 Raise standards for more able pupils

R2. Enable pupils to make more choices about how and what they learn

R.3 Extend opportunities for pupils to apply their numeracy skills in subjects other than mathematics at an appropriate level.

The schools partnership working was recognised as excellent by ESTYN

Governors monitor progress of the plan at their termly meetings. More detailed information on the progress made will be given at the meeting if required.

12. Term Dates and Holidays 2018/2019 Academic Year

	Terms Begins	Half Term Starts	Half Term Ends	Term Ends
Autumn 2017	Monday 3rd September 2018	Monday 29 th October 2018	Friday 2 nd November 2018	Friday 21 st December 2018
	75 days			
Spring 2018	Monday 7 th January 2019	Monday 25 th February 2019	Friday 1 st March 2019	Friday 12 th April 2019
	65 days			
Summer 2018	Monday 29 th April 2019	Monday 27 th May 2019	Friday 31 st May 2019	Monday 22 nd July 2019
	55 days			
	TOTAL 195 days			

Schools will also be closed on Monday 6th May 2019 for May bank holiday. There will be five further INSET days during the year.

Any closure(s) for election purposes are to be balanced during the academic year. The Welsh Assembly Government may decide to allocate additional INSET days, schools will be informed of these at the appropriate time

The School day is organised as follows:

- Morning - 9:00am to 12:05pm
- Lunch break -12:05pm to 1:00pm
- Afternoon - 1:00 p.m. to 3:15pm

13. Community Focused Schools

A community-focused school is one that: 'provides a range of services and activities', often beyond the school day, to help meet the needs of its pupils, their families and the wider community. Across Wales many schools already provide some community services including adult education, study support, ICT facilities and community sports programmes'.

The development of community-focused schools is not just a short-term project or initiative, but a real opportunity for schools and communities to work together in new ways for the future benefit of children, young people and adults.

The schools work with parents and the community was judged as excellent practice during the 2016 Estyn inspection. We have achieved the 'Investor's in Families' award for our family and community engagement. The school has provided a wide range of activities and training for parents including behaviour, cookery, e-safety, mindfulness and first aid. The community uses our facilities - for example, the local Health Visitor holds Flying Start Baby group activities

The school has received a grant from the Community Council to refurbish a spare classroom and develop a 'Community Cwtch', a purpose build room for family and community programs. The school also hosts clubs from the community for pupils aged between 4 and 11 years old. A wide range of after school extra-curricular activities is provided. The school also has good links with Teacher Training Agencies and Careers Wales whereby students from local schools and colleges are offered training opportunities. The school works closely with RCT Family Learning, the Police, Fire Service and School Nurse as well as other agencies

14. Review of School Policies

The school has a large number of Policy documents covering both curriculum and non-subject areas. These documents are constantly reviewed/revised by staff/governors to incorporate changing trends and legislation. Further information is available by contacting the Headteacher during school time.

This year the following statutory policies have been revised and approved by the Governing body:

- Differentiation
- Disability
- Professional development
- Race equality
- Staff code of conduct
- Equality strategic plan
- Whistle blowing
- Curriculum
- Anti-Bullying policy
- Child protection
- Complaints
- Performance management
- Staff discipline
- Administering medicine
- Health Care Needs
- Home-school agreement
- Equality objectives
- Data protection
- PLC
- Self-evaluation
- Wellbeing and stress management
- Discrimination
- Charging and remission
- Collective worship
- Educational visits
- Fire safety
- Attendance
- Staff absence
- Arson

A number of non-statutory curriculum policies are also being reviewed in light of curriculum changes and were approved by the governing body in the spring term

15. Additional Learning Needs

The School's Policy for the Assessment of and Provision for, pupils with additional learning needs is summarised as follows:

"The School's policy for the identification, assessment and provision for pupils with Additional Learning Needs is consistent with the requirements of the Special Educational Needs Code of Practice for Wales issued by the Welsh Assembly Government in January 2002."

The School's Additional Needs Co-ordinator (ALNCO) works closely with all other members of staff to ensure that individual educational plans are developed and implemented to meet the needs of pupils, appropriate to those who require them.

The ALNCO also liaises with all members of staff, to ensure that the progress of all pupils is regularly monitored and assessed and to ensure that each pupil reaches his or her potential.

During the 2017/18 academic year, on the date of the PLASC census:

- 12.5% pupils were on School Action/Early Years Action.
- 12% pupils were on School Action Plus/Early Action Plus
- 2% pupils had statements of Special Educational Needs.

During the 2017-2018 financial year £13649 was allocated to meet the requirements of pupils with Additional Learning Needs.

There were no changes to the policy during the 2017-2018 academic year.

16. Access for Disabled Pupils

The governing body is mindful of the requirements of the Disability Discrimination Act (DDA) 1995 and The Special Needs and Disability Act (SENDA) 2005 in drawing up the School Development Plan/Post Inspection Action Plan, and the day to day operation of the whole site.

The school is committed to ensuring that all pupils are able to participate in the school curriculum and (where they desire) in activities such as after school clubs, leisure/sporting events and educational visits. All aspects of accessibility, including access to written information are included in the planning process.

The Authority has in place an Accessibility Strategy and in line with this strategy has had an audit of the school site undertaken, as part of an Authority wide brief, to identify any potential barriers and (ultimately) improves the access to the school

17. Fabric of the Building

The building is generally in a good state of repair. Over the past year the following refurbishment/repairs have been carried out.

- New carpets
- New classroom furniture
- Comprehensive repainting to the interior and exterior
- Re-plastering of internal corridor

The school employs its own cleaning staff and currently has recently appointed a new caretaker. Cleaning is monitored and inspected by the Local Authority. During the last cleaning inspection which took place in March 2018 the school scored mainly "Good" grades for its standards of hygiene. The toilet facilities in Nursery and Infants are good. The boy's and junior girl's toilets have recently been renovated to a high standard and are very good.

18. Target Setting

The implementation and review of the school's strategies and targets is documented in detail in the School Development Plan

Foundation Phase								
	2015		2016		2017		2018	
	School actual	School Target	School actual	School Target	School actual	School Target	School actual	School Target
PSD	92.9%	92.9%	89.7%	93.1%	96.3%	100%	100%	100%
LLC (Eng)	85.7%	100%	93.1%	96.6%	92.6%	88.9%	91.7%	100%
MD	92.9%	100%	93.1%	96.6%	96.2%	96.3%	87.5%	100%
FPOI	92.9%	92.9%	86.2%	93.1%	92.6%	88.9%	87.5%	100%

Key Stage 2								
	2015		2016		2017		2018	
	School Actual	School Target	School actual	School Target	School actual	School Target	School actual	School Target
English	91.3%	82.6%	100%	100%	100%	100%	83.3%	86.7%
Mathematics	87%	91.3%	100%	100%	100%	100%	83.3%	96.7%
Science	95.7%	95.7%	100%	100%	100%	100%	83.3%	100%
CSI	87%	82.6%	100%	100%	100%	100%	83.3%	86.7%

19. Attendance Information

Listed below are the pupil attendance figures for the last three completed school terms.

Autumn Term 2017			Spring Term 2018			Summer Term 2018		
Auth	Unauth	Present	Auth	Unauth	Present	Auth	Unauth	Present
3.3%	1.8%	94.8%	3.8%	1.7%	94.4%	4.2%	2.8%	93%

Overall attendance for the academic year was 94.1% which did not meet our LA target of 94.9%. A range of strategies are in place to improve attendance with rewards and incentives for pupils and parents. A booklet on attendance has been produced in partnership with parents.

Absence from school is a contributing factor in low pupil achievement, so the Welsh

Assembly Government is targeting improved attendance. Parents can help this situation by informing the school if they feel that there are any problems that are preventing pupils from attending or causing the pupil to feel that they do not want to attend school.

20. Admission/Transition Arrangements

The County Borough Council is the Admissions Authority for all schools (other than Church schools where the schools governing body is the admissions authority) within the Authority's boundary. The schools admission arrangements are, therefore, operated in line with the Authority's policy on school admissions which is contained in the publication Starting School book. The book is made available to parents at the point of their application for their child's admission to school. The contents of this book can also be accessed online on the Authority's website.

Pupils will usually remain in the school until they complete year six and then transfer to secondary school. This school is a feeder school for Y Pant Comprehensive School, however, pupils may apply to attend any secondary school they choose subject to compliance with the Authority's admissions policy.

21. Sporting Aims and Achievements

The school takes part in numerous sporting activities throughout the year including football, cross country, athletics, netball and basketball.

Pupils have been part of the Sports Ambassadors programme promoting sport in school.

A number of our pupils successfully represent the county in football and rugby.

The school works closely with Cardiff City Football club on a variety of projects including 'Cleaning up the game' and 'Football academy' and with the Welsh Rugby Union who provide curriculum and after school club sessions.

Afterschool clubs have include - netball, golf, judo, infant football, junior football, Zumba, dance.

22. Healthy Eating

The school has achieved its 5th Healthy School award.

Many class topics cover the issue of healthy eating and the dental nurse has talked to the children about a 'Healthy Plate'.

The school has a morning fruit tuck shop that is very popular and is run by the children. Children are not allowed to eat chocolate or crisps at break time and are encouraged to bring fruit from home or buy from the fruit tuck shop.

School meals are popular with a varied and healthy menu. Packed Lunch children are encouraged to bring healthy lunches but this is challenging as it is down to parental responsibility.

Children have access to drinking water throughout the day and are encouraged to only bring water to school.

The school has worked closely with the dental nurse. She has provided training and toothbrushes for children in Nursery, Reception and Year 1. She has also spoken to junior children about good oral hygiene and the effect of sugary drinks on teeth. She has also held parent workshops which were well attended and very informative.

Parents have had access to healthy eating workshops provided by the LA and cookery classes funded through the National Lottery. Healthy cookery classes were run for parents and pupils.

APPENDIX A
SCHOOL PROVISIONAL FINANCIAL STATEMENT FOR 2017/2018

EMPLOYEE COSTS	Total Spent
TEACHERS (including Headteacher/Supply/Reading support)	£397229
Manual workers (caretaker/supervisory assistants/cleaners)	£32,436
A.p.t. + c (school clerks/nursery nurses/school aides)	£162358
PREMISES RELATED	Total Spent
Repairs to building/site, (including grounds maintenance/security)	£19,774
Energy	£11,867
Rates	£10,230
Water	£1,560
Cleaning materials	£2,064
SUPPLIES, SERVICES AND OTHER EXPENSES	Total Spent
School equipment and furniture	£13,759
Postage	£167
Telephones	£1951
Insurance	£6315
Clerking governing body/financial administration/personnel	£32,777
Use of district facilities	£2155
Miscellaneous	
TOTAL:	£589,403
INCOME	Total
Miscellaneous	
TOTAL	£616,387

