

Governing Body of Llanhari Primary School - Report to parents 2020

This report is a summary of the steps taken by the Governing Body in the discharge of its functions since the last report was published.

1. Clerk to the Governing Body

The Clerk to the Governing Body is Anneli Hunt
Ty Trevithick, Abercynon, Mountain Ash, CF45 4UQ.

2. Chairperson of the Governing Body

The Chairperson of the Governing Body is Mr Colin Lewis, c/o Llanhari Primary School, Aelfryn, Llanharry, Pontyclun, CF72 9LQ.

3. Members of the Governing Body

The following people are currently members of the Governing Body.

Name	Category of Governor	Appointed By	Retirement Date
Mr T. A. Hawkins Mr M Cleverley Mr B Pick	LEA	Council Members	27/01/2023 23/10/2022 23/05/2023
Cllr J Dilworth	Minor Authority	Community Council	18/05/2023
Mrs S Fender Mr C Lewis Vacancy	Community Governors	Governing Body	19/06/2021 23/11/2024
Mrs C. Hunt Mr A Price Mrs C Jones	Parent	Parents	14/11/2021 25/09/2021 27/03/2023
Miss T. Burke	Teacher	Teaching Staff	31/08/2023
Mrs J. Jones	Staff	Non-Teaching Staff	26/06/2023
Mrs E Coates	Headteacher		

When fully constituted this governing body is made up as follows

LEA Representatives	3	Community Governors	3
Parent Governors	4	Teacher Governor(s)	1
Staff Representative	1	Minor Authority	1
Headteacher	1	Total	14

4. Resolutions

There were no resolutions passed at the last meeting.

5. Election of Parent Governors

The next election of parent governors is due to take place February 2021

If, however, any Parent Governor(s) resign before this date arrangements will be made for an election to be undertaken at the appropriate time.

In line with Welsh Government Guidance there are currently no election of parent governors being undertaken. This will be undertaken when the situation normalises.

6. School Performance Data

This information is not available due to the pandemic restrictions.

7. Financial Statement - Period Covered 2019 - 2020

Enclosed, as appendix A is a copy of the school's financial statement for the Financial Year 2019/20.

8. School Prospectus

The School Prospectus is updated annually to include any changes required by the Welsh Government or other related bodies. A copy of the prospectus is generally issued to parents whose children are starting school for the first time or transferring from another primary school. A copy is available online via our website, school app or social media.

The school's prospectus was developed in partnership with the school's 'Parent Council' of 2019/20. The prospectus is available to all parents.

9. School Development Plan

Governors are responsible for drawing up (in conjunction with staff) the School Development Plan. The plan identifies the direction the school will take, over a three year period, in delivering the curriculum. The plan is regularly monitored and revised to take account of progress made and any changes to curriculum requirements.

The School Development Plan for the 2020/21 academic year has been considered and approved by Governors and is currently being implemented by the staff. The targets set include short, medium and long-term aims that include our 'Bounce Back' Recovery Curriculum as a result of lockdown. They are:

1. Implementing the new ALN bill - transforming provision
2. To raise standards in reading
3. Developing a new and creative curriculum

Targets are regularly reviewed by the Governing Body. Further information on the current targets and progress being made will be available at the meeting.

The school is currently working towards the Curriculum for Wales framework and developing the curriculum from this, for our learners. Children are given a wide range of practical opportunities to equip them for an ever-changing world. Children are taught in year groups and mixed year groups with activities differentiated to meet all learning needs.

10. Use of the Welsh Language - Communication

This school is an English medium school, lessons and other school activities are communicated through the medium of English. The use of the Welsh language is promoted by the use of incidental Welsh with all pupils throughout the school day.

Should parents request that their child is taught at this school in a language other than English this request will be given due consideration. Pupils for whom English is a second language are catered for according to their needs with input from appropriate personnel.

Welsh is taught as a second language. In Foundation Phase Multiculturalism and Bilingualism incorporates the teaching of Welsh. Through "Welsh Language Development" we aim to provide children with a basic vocabulary, enabling them to converse in Welsh. Initially the lessons are entirely of an oral nature and will also involve learning simple songs and rhymes to reinforce the vocabulary. As the children mature and their understanding of the language grows, they will be introduced to Welsh in its written form, where they will be encouraged to read and write Welsh as

well as improving their oral proficiency. At Key Stage 2 (Year 3 to Year 6) formal teaching of Welsh as a 2nd Language take place, however bilingualism and incidental Welsh is common practice during lessons. At the end of key stage 2, pupils are assessed by their teacher and their Level of competency is reported to parents in line with Welsh Government assessment procedures.

11. Post Inspection Action Plan

Governors are responsible for drawing up the Action Plan to address any key issues raised by Inspectors during the (external) inspection of the School. Parents have been provided with a copy of the summary report produced by the inspectors.

The recommendations of the Inspection report were:

R.1 Raise standards for more able pupils

R2. Enable pupils to make more choices about how and what they learn

R.3 Extend opportunities for pupils to apply their numeracy skills in subjects other than mathematics at an appropriate level.

The school's partnership working was recognised as excellent by ESTYN

Governors monitor progress of the plan at their termly meetings. More detailed information on the progress made will be given at the meeting if required.

12. Term Dates and Holidays 2020/2021 Academic Year

Term	Begin	Half term		End	No. of School Days
		Begin	End		
Autumn 2020	Tuesday 1 Sept 2020	Monday 26 Oct 2020	Friday 30 Oct 2020	Friday 18 Dec 2020	74
Spring 2021	Monday 4 Jan 2021	Monday 15 Feb 2021	Friday 19 Feb 2021	Friday 26 Mar 2021	55
Summer 2021	Monday 12 April 2021	Monday 31 May 2021	Friday 4 Jun 2021	Tuesday 20 July 2021	66
				TOTAL	195

Schools will also be closed on **Monday 3rd May 2021** for May bank holiday. There will be six further INSET days during the year.

Significant dates: Christmas Friday 25 December 2020

Easter Good Friday 2 April 2021

Easter Monday 5 April 2021

May Bank Holidays Monday 3 May 2021

Monday 31 May 2021

The Welsh Assembly Government may decide to allocate additional INSET days, schools will be informed of these at the appropriate time

The School day is organised as follows:

classes	morning	lunch	afternoon
4 and 5	8:30 to 11:30	11:30 to 12:00	12:00 to 2:30
3 and 6	8:45 to 12:00	12:00 to 12:30	12:30 to 2:45
2 and 7	9:00 to 12:30	12:30 to 1:00	1:00 to 3:00
nursery	9:15 to 12:00	12:00 to 12:30	12:30 to 2:00

13. Community Focused Schools

A community-focused school is one that: 'provides a range of services and activities', often beyond the school day, to help meet the needs of its pupils, their families and the wider community. Across Wales many schools already provide some community services including adult education, study support, ICT facilities and community sports programmes'.

The development of community-focused schools is not just a short-term project or initiative, but a real opportunity for schools and communities to work together in new ways for the future benefit of children, young people and adults. During lockdown, the school maintained very strong links with the community. This positive relationship helped to minimize any pupil losses during the Covid pandemic.

The schools work with parents and the community was judged as excellent practice during the 2016 Estyn inspection. We have achieved the 'Investors in Families' Diamond Award, the highest possible award and the first in Wales, for our family and community engagement. The school has provided a wide range of activities and training for parents including behaviour, cookery, e-safety, mindfulness and first aid. The community has previously used our facilities - for example, the local Health Visitor

has held Flying Start Baby group activities.

The school has also hosted clubs from the community for pupils aged between 4 and 11 years old. A wide range of after school extra-curricular activities is provided usually. The school also has good links with Teacher Training Agencies and Careers Wales whereby students from local schools and colleges are offered training opportunities. The school works closely with RCT Family Learning, the Police, Fire Service and School Nurse as well as other agencies.

14. Review of School Policies

The school has a large number of Policy documents covering both curriculum and non-subject areas. These documents are constantly reviewed/revised by staff/governors to incorporate changing trends and legislation. Further information is available by contacting the Head teacher during school time.

This year the following statutory policies have been revised and approved by the Governing body:

- Differentiation
- Disability
- Professional development
- Race equality
- Staff code of conduct
- Equality strategic plan
- Whistle blowing
- Curriculum
- Complaints
- Performance management
- Staff discipline
- Administering medicine
- Health Care Needs
- Health and Safety
- Child Safeguarding
- Home-school agreement
- Equality objectives
- Data protection
- Self-evaluation
- Wellbeing and stress management
- Discrimination
- Capability
- Charging and remission
- Collective worship
- Educational visits
- Fire safety
- Lock Down
- Pay Policy

A number of non-statutory curriculum policies were also reviewed in light of curriculum changes and were approved by the governing body.

15. Additional Learning Needs

The School's Policy for the Assessment of and Provision for, pupils with additional learning needs is summarised as follows:

"The School's policy for the identification, assessment and provision for pupils with Additional Learning Needs is consistent with the requirements of the Special Educational Needs Code of Practice for Wales issued by the Welsh Assembly Government in January 2002."

The School's Additional Needs Co-ordinator (ALNCO) works closely with all other members of staff to ensure that individual educational plans are developed and implemented to meet the needs of pupils, appropriate to those who require them.

The ALNCO also liaises with all members of staff, to ensure that the progress of all pupils is regularly monitored and assessed and to ensure that each pupil works towards his or her potential.

During the 2019/20 academic year, on the date of the PLASC census:

- 15 pupils were on School Action/Early Years Action.
- 20 pupils were on School Action Plus/Early Action Plus
- 3 pupils had statements of Special Educational Needs.

During the 2019-2020 financial year £12876 was allocated to meet the requirements of pupils with Additional Learning Needs.

There were no changes to the policy during the 2019-2020 academic year.

16. Access for Disabled Pupils

The governing body is mindful of the requirements of the Disability Discrimination Act (DDA) 1995 and The Special Needs and Disability Act (SENDA) 2005 in drawing up the School Development Plan/Post Inspection Action Plan, and the day to day operation of the whole site.

The school is committed to ensuring that all pupils are able to participate in the school curriculum and (where they desire) in activities such as after school clubs, leisure/sporting events and educational visits. All aspects of accessibility, including access to written information are included in the planning process.

The Authority has in place an Accessibility Strategy and in line with this strategy has had an audit of the school site undertaken, as part of an Authority wide brief, to identify any potential barriers and (ultimately) improves the access to the school

17. Fabric of the Building

The building is generally in a good state of repair. Over the past year the following refurbishment/repairs have been carried out.

- New gates and fencing at the front of the school

The school has outsourced its cleaning staff - these are now provided by RCT cleaning services. Cleaning is monitored and inspected by the service and by the Local Authority. During the last cleaning inspection the school scored mainly "Good" grades for its standards of hygiene. The toilet facilities in Nursery and Infants are good. The boy's and junior girl's toilets have been renovated to a high standard and are very good.

Due to Covid guidelines, there is a cleaner on site for 6 hours per day, provided by the Local Authority. All toilets are cleaned regularly, especially after break times and lunchtimes. Hand washing facilities are available in all toilets and hand sanitizer is easily accessible throughout the school. Following a detailed risk assessment, a one-way system has been adopted to comply with all guidance from Welsh Government and the Local Authority and the health and safety of all pupils and staff continues to be paramount. The risk assessment is reviewed regularly to ensure all current guidelines are being adhered to.

18. Target Setting

This information is not available due to the pandemic restrictions.

19. Attendance Information

This information is not available due to the pandemic restrictions.

20. Admission/Transition Arrangements

The County Borough Council is the Admissions Authority for all schools (other than Church schools where the schools governing body is the admissions authority) within the Authority's boundary. The school's admission arrangements are, therefore, operated in line with the Authority's policy on school admissions which is contained in the publication Starting School book. The book is made available to parents at the point of their application for their child's admission to school. The contents of this book can also be accessed online on the Authority's website.

Pupils will usually remain in the school until they complete year six and then transfer to secondary school. This school is a feeder school for Y Pant Comprehensive School, however, pupils may apply to attend any secondary school they choose subject to compliance with the Authority's admissions policy.

21. Sporting Aims and Achievements

The school has taken part in numerous sporting activities throughout previous years including football, cross country, athletics, netball and basketball.

Pupils have been part of the Sports Ambassadors programme promoting sport in school and two pupils organized a 'virtual' sports day, during lockdown in June 2020.

A number of our pupils successfully represent the county in football and rugby.

Afterschool clubs have included: netball, parkour, multi sports, Zumba, dance.

22. Healthy Eating

The school has achieved its 5th Healthy School award.

Many class topics cover the issue of healthy eating and the dental nurse has talked to the children about a 'Healthy Plate'.

Prior to Covid, the school had a morning fruit tuck shop that was very popular and was run by the children. Children are not allowed to eat chocolate or crisps at break time and are encouraged to bring fruit from home or buy from the fruit tuck shop.

School meals are popular with a varied and healthy menu. Packed Lunch children are encouraged to bring healthy lunches but this is challenging as it is down to parental responsibility.

Children have access to drinking water throughout the day and are encouraged to only bring water to school.

The school has worked closely with the dental nurse. She has provided training and toothbrushes for children in Nursery, Reception and Year 1. She has also spoken to junior children about good oral hygiene and the effect of sugary drinks on teeth. She has previously held parent workshops which were well attended and very informative. Previously, parents have had access to healthy eating workshops provided by the LA and cookery classes funded through the National Lottery. Healthy cookery classes were run for parents and pupils.

APPENDIX A
Llanhari Primary School
PROVISIONAL FINANCIAL STATEMENT FOR 2019/2020

EMPLOYEE COSTS	Total Spent
TEACHERS (including Head teacher/Supply/Reading support)	£440,497
Manual workers (caretaker/supervisory assistants/cleaners)	£26,586
A.p.t. + c (school clerks/nursery nurses/school aides)	£188,634
PREMISES RELATED	Total Spent
Repairs to building/site, (including ground maintenance / security)	£18,239
Energy	£12,858
Rates	£10,783
Water	£1,511
Cleaning materials	£14,044
SUPPLIES, SERVICES AND OTHER EXPENSES	Total Spent
School equipment and furniture	£14198
Postage	£42
Telephones	£789
Insurance	£8875
Clerking governing body/financial administration/personnel	£33051
Use of district facilities	£2393
Miscellaneous	
TOTAL:	£772500
INCOME	Total
Miscellaneous	£102155
TOTAL	£670345